

# Medford Supplementary Regulations

October 29, 1986	Administration	Various provisions pertaining to administration of the retirement board office.
July 22, 1988	Creditable Service	<p><u>School Physicians</u> are allowed 1 year of creditable service for each 10 months of school year employment.</p> <p><u>Permanent Part Time Elementary School Clerks</u> are allowed one year of creditable service based on 5 days per week, 5 1/4 hours per day, 180 days per school year.</p> <p><u>School Lunchroom Employees</u> who work 6 hours per day, five days per week, 40 school weeks per year are allowed one year of creditable service. For each 1200 hours, (30 x 40) they are granted one year of creditable service.</p> <p><u>Traffic Supervisors</u> who work 3 hours per day, for five days per week, ten school months per year, are allowed one year of creditable service.</p> <p><u>School Health Aides</u> employed 15 hours per week, 180 days per school year, are granted one year of creditable service.</p>
June 15, 1992	Forms	Approval of three forms for use by board: Disability Retiree Employment and Earnings Verification Form; Disability Retiree Medical Questionnaire Retirees' Authorization Form for Verification of Outside Employment to be Completed By Employers.
September 1, 1993	Forms	Approval of three forms for use by board: Medical Information Release Form; Cover Letter to Retiree and Questionnaire to be Completed by Retiree's Physician.
July 5, 2005		Members who are part time employees shall have their creditable service prorated based on the number of hours worked as a part time employee.
September 16, 2005		Elections for the two elected member positions on the Medford Retirement Board shall be run simultaneously, with all of those active and/or retired members who are eligible to seek an elected seat, acquire the appropriate signatures on nominations papers provided by the Board and submit said nomination papers to the Board within the established filing period shall have their names appear on one (1) ballot, which will then be distributed to those active and retired members who are eligible to vote in said election. The names on the ballot shall appear randomly, with the word "incumbent" next to any Board member who is seeking re-election. If there are more than two (2) candidates seeking election the Board, and the terms are uneven, then the candidate who receives the most votes shall be elected to the seat which carries the greater term, and the candidate who receives the second highest vote count shall be elected to the seat with the lesser term. In the event that a seat on the Board becomes vacant due to death or resignation, the Board shall run a special election as soon as practicable and the new elected member shall serve the remainder of the term of the vacated seat.